



Presenter Submission Form 1

Name of Main Presenter: _____

Title or Position: _____

Institution/Organization/Company of main presenter _____

Address _____

Phone _____ Fax _____

Email Address _____

Name of Co-presenter _____

Title or Position: _____

Institution/Organization/Company of Co-presenter _____

Address _____

Phone _____ Fax _____

Email Address _____

Presentation Information (Please plan for a fifty-minute session with approximately 40 people each in each session)

Topic /Theme _____

Title of Presentation _____

Abstract for Conference Program (30 - 50 words) _____

Strand _____

1. Professional Development
2. Delivery Systems
3. Design And Development
4. Best Practices
5. Research And Applications
6. Policies And Procedures
7. Special Applications
8. Hands-On Workshops

Audience _____

1. K-12 Educator or Early Childhood Educator
2. K-12 School Board Members
3. K-12 Parent Leaders'
4. State Agencies (Florida Department of Corrections etc.)
5. Private FL Companies (LearnSomething.com etc.)
6. Public FL Companies (FPL, etc.)
7. Professional Associations and Organizations
8. Other businesses, agencies, corporations utilizing Distance Learning
9. University, College, and Community College faculty
10. University, College, and Community College students
11. Trainer

Level (Introductory, Intermediate, Advanced) _____

Audio/Visual Equipment needed (a limited number of multimedia projectors will be available; however, we recommend that you provide your own technology, because you will be familiar with it. Overhead projectors will be provided if requested)..

Special electrical and telecommunications needs (one electrical outlet and an Internet connection will be provided). We will need to configure your computer for the Nova University network.

Some **computers** are available for presentations, on a limited basis. If you request a computer, we would be able to confirm only after all presentations have been scheduled. Hence, it would be advisable to provide your own computer for presentations. Handouts, hard copies of presentations, and any supplemental printed or digital information would be beneficial to participants, but we will not be able to provide photocopy services on site.

Submit Presenter Form 1 (including the abstract), and a one-page proposal in digital format (MS Word file as an e-mail attachment or on disk), and include a link to your professional web site (if desired) that supports your proposal. FDLA will contact you to complete Presenter Form 2, if your presentation is accepted. We encourage (not require) you to submit a 2-5 page expanded proposal or PowerPoint presentation with Presenter Form 2. **The registration fee will be waived for a maximum of two presenters per session.**

Send Presentation Form 1 and your proposal by September 24, 2002 to:

Sandy Wagner (sandyw303@aol.com)
2747 N.E. 15th Street
Pompano Beach, FL 33062